



**BYLAWS**  
**of the**  
**Southern Nevada USBC Association, Inc**

**Article I**  
**Name**

This organization is the Southern Nevada USBC Association (SNUSBC), chartered by the United States Bowling Congress.

**Article II**  
**Nonprofit Corporation and Charter**

**Section A. Nonprofit Corporation**

This association is organized as a nonprofit corporation and operates consistent with the requirements of an organization classified as tax exempt under Section 501(c) (3) of the Internal Revenue Code (IRC).

**Section B. Charter**

This association shall be chartered by USBC and subject to its authority. This association will:

1. Provide services for men, women and youth.
2. Adopt bylaws approved by USBC.
3. Not enact any bylaws or rules inconsistent with the bylaws of USBC.
4. Adhere to performance standards and stated requirements as set forth in the SNUSBC Association Operations Manual.

**Section C. Termination of Charter**

Once the USBC has terminated an association charter, all assets, including trusts and escrow accounts, must be transferred within 30 days to the association(s) serving its members.

**Article III**  
**Purpose**

The purpose of this association as stated in the Articles of Incorporation includes, but is not limited to:

1. Providing equal opportunity for all in the sport of bowling without regard to race, religion, age, gender, disability, or national origin.
2. Promoting the game of American Tenpins.
3. Conducting and supporting bowling competition.
4. Engaging in other activities permitted by an organization classified as tax exempt under Section 501(c) (3) of the IRC.

## **Article IV Membership and Dues**

Membership is composed of individuals who complete a membership application and pay appropriate dues to the association. A membership card will be issued and is in effect from August 1 through July 31.

An individual joining a summer league after March 15 of the current season shall pay the dues that are known to be, or to become, effective for the current season. Upon payment of the dues, the individual shall become a member for the balance of the current season, and this membership covers the extent of summer leagues and tournaments through October 1.

Each individual shall pay national, state, and local dues, except as provided in Rule 100e, Traveling Leagues and Rule 100l, Mail-o-Graphic Leagues.

### **Adult**

The adult members, by two-thirds vote, determine and adopt **local** adult dues. The annual adult membership dues are:

Local	\$11.00
State	\$ 1.00
USBC	<u>\$10.00</u>
Total	\$22.00

### **Youth**

The board, by two-thirds vote, determines and adopts **local** youth dues based on the recommendation of the Youth Committee. The annual youth membership dues are:

Local	\$ 2.50
State	\$ .50
USBC	\$ 4.00
Youth Account	<u>\$ 5.00</u>
Total	\$12.00

Short Term and Junior Gold memberships are available. Please see pages 4-8 in the USBC Playing Rules for information.

The board may waive all or part of the local dues for:

1. Members of other USBC Associations having a reciprocal agreement with the association.
2. Other groups (such as seniors, etc.) as determined by the board.

The Association cannot charge additional non-dues assessments.

**Article V**  
**Board of Directors - Management**

**Section A. Board Composition, Authority and Duties**

The management and governance of the association is vested in the board of directors. The member and Youth Representatives determine the number of directors. The total number of Board members is 30. Adults will have 24 members and the number to be appointed by the President to the Youth Committee is 6 (20%).

1. Youth Representatives who consist of:
  - a. Youth members, at least 14 years of age.
  - b. One adult representative, who is a USBC member, from each certified youth league. (A league is not eligible for representation if it has not submitted a league application.)
  - c. One center representative, who is a USBC member, from each center having at least one certified youth league.
2. Youth Directors.  
The number of Youth Directors is 6.

The board shall not engage in any acts constituting a conflict of interest. The board's duties include but are not limited to:

1. Enforcing the bylaws.
2. Complying with the SNUSBC Association Operations Manual.
3. Ensuring adherence to all USBC Performance Standards.
4. Adopting youth dues, up to the maximum established by USBC, based on the recommendation of the Youth Committee.
5. Conducting championship level competition for its membership constituency and complying with state and local laws.
6. Providing education, training, evaluations, recognition and other services as determined by USBC.
7. Implementing USBC programs.
8. Selecting/appointing and evaluating the performance of the Association Manager.
9. Approving use of membership records.
10. Re-rating the league average of an association member when there is evidence the bowler's average does not represent the bowler's true ability.
11. Conducting suspension and reinstatement hearings.

**Section B. Eligibility**

A candidate for the board must be:

1. A USBC member in good standing of the association at the time of election and throughout their term.
2. Elected or appointed without regard to race, color, religion, gender, disability, national origin, or age, other than the minimum age of 14 and be reasonably representative of the membership.

- a. Any member of the board authorized to sign contracts or acting as a signatory on association accounts must be a minimum age of 18.
- b. A maximum of three (3) bowling center managers and/or proprietors may serve on the board at one time. Additional eligibility requirements, if any, will be developed by the Nominating Committee to be approved by the membership.

**Section C. Election of Officers and Directors**

Officers and Directors whose positions are subject to election by the adult members are elected by majority vote of adult members present and voting from:

1. A slate provided by the Nominating Committee.
2. Nominations from the floor.

At least 20% of the total number of board members must be Youth Directors. Voting will be by those individuals present and voting and by ballot if there is more than one nominee for each position.

Directors whose positions are subject to election by the adult members are elected by adult members and all officers and directors.

Qualifications must be submitted in a format specified by the Board.

**Section D. Term**

The term for Directors is three (3) years. There will be no limit to the number of three-year terms a Director may serve. A stagger system will determine when the term of an officer or director is to terminate.

All terms are for 3 years			
	President	Executive V. P.	Vice President
	Directors 1-8	Directors 9-16	Directors 17-24
Youth Representatives	1-2	3-4	5-6
Expiration - Every third year beginning July 31:	2017	2016	2015

**Section E. Resignation, Removal, and Vacancies**

1. **Resignation.** A board member may resign from the board of directors by providing written notice of resignation to the president or, in the case of the president, to the board.
2. **Removal for Ineligibility.** A Board member who is no longer eligible to serve on the Board may be removed by a two-thirds vote of the Board when a quorum is present.
3. **Removal for Cause.** A board member who is no longer eligible to serve on the board may be removed by a two-thirds vote of the board when a quorum is present. When a board member is accused, in writing, of failure to properly perform the duties of their office or otherwise engaging in improper or unfair activities or conduct, the board may conduct a hearing following the proper procedures. An appeal may be filed with USBC

within 15 days of the removal. Two-thirds written consent of the full board is required to seek re-election and/or re-appointment to the board.

4. **Vacancies.** Vacancies in positions on the board are filled for the unexpired portion of each term as follows:
  - a. If elected by the members, director positions are filled by the president, subject to approval by the board.
  - b. The Board fills vacancies in Youth Directors and officer positions.

**Note:** When filling Youth Director Vacancies, please consult with the Youth Committee for their recommendations.

## **Article VI Officers**

### **Section A. President, Vice President(s)**

The officers of this association shall include a President, Executive Vice President and Vice President. The association determines if more than one Vice President or a Sergeant-At-Arms is necessary and defines their duties and responsibilities to be placed in the association's operations manual.

### **Section B. Election**

Officers are elected by a majority vote of the adult members present and voting from:

1. A slate provided by the Nominating Committee.
2. Nominations from the floor.

Qualifications must be submitted to the Nominating Committee. Voting will be by ballot if there is more than one nominee for each position.

### **Section C. Terms**

The term for elected officers is three years (not to exceed four terms). The members and Youth Representatives determine the number of years in a term and the numbers of terms allowed (see the SNUSBC Association Operations Manual for suggested term limits and stagger system).

### **Section D. Authority and Duties**

1. President
  - a. Presides at all meetings.
  - b. Acts as spokesperson for the association.

- c. Appoints committees (except nominating) with board approval. All committees should be composed of both board members and non-board members.
- d. Acts as ex-officio to all committees except nominating and youth.
- 2. Executive Vice President
  - a. Presides at all meetings when the president is absent.
  - b. Performs other duties as prescribed by the board or requested by the president.
  - c. Acts as advisor to committees as assigned by the president.
- 3. Vice President
  - a. Presides at all meetings when the president and executive vice president are absent.
  - b. Performs other duties as prescribed by the board or requested by the president.
  - c. Acts as advisor to committees as assigned by the president.
- 4. Association Manager
  - a. Selected/appointed by and accountable to the Board.
  - b. Responsible for other duties as prescribed by the Board and in the USBC Association Policy Manual.

## **Article VII**

### **Meetings**

#### **Section A. Annual Meeting**

An Annual Meeting of association members/Youth Representatives shall be held at a time and place approved by the board of directors.

- 1. **Members/Youth Representatives**
  - a. Attendance is open to all members. Voting members and Youth Representatives/Alternates must be at least 14 years of age. Each youth league is entitled to one (1) adult representative and one (1) Youth Representative who must be at least 14 years of age. A league is not eligible for representation if it has not submitted a league certification application.
  - b. A center having at least one certified youth league is entitled to one Youth Representative.
  - c. The following individuals can be considered for Youth Representatives/Alternates:
    - 1) Member of a certified youth league.
    - 2) Youth Leaders
    - 3) Youth League Officials (e.g., supervisors, officials, coaches, etc.).
- 2. **Voice and Vote**

Voting officers, directors, and members/Youth Representatives, at least 14 years of age, have voice and vote. Members not meeting the above criteria may attend with voice only. Absentee and proxy voting are not allowed.

3. **Responsibilities**

- a. Adult Members shall:
  - 1) Adopt bylaws, with the exception of youth dues.
  - 2) Adopt local adult dues, up to the established maximum.
  - 3) Elect up to 80% of the Board, including all officers.
  - 4) Elect delegates and alternates representing adult membership for the USBC and State Annual Meetings.
- b. Youth Representatives and Youth Directors:
  - 1) Adopt bylaws, with the exception of adult dues and youth processing fee.
  - 2) Elect Youth Delegates and alternates for the State Annual meeting.
  - 3) Elect at least 20% of the total number of members of the Board.

4. **Meeting Notice**

Written notice of the meeting shall be forwarded to the board, Youth Representatives and league secretaries at least 15 days prior to the annual meeting. Special meetings may be called by the president or upon written request of at least three board members.

5. **Quorum**

- a. Twenty (20) adult members, of whom one (1) must be an officer, constitute a quorum.
- b. Five (5) Youth Representatives constitute a quorum for youth related elections and activities.

6. **Action**

A majority vote of those members/Youth Representatives present and voting, at a properly noticed meeting, when a quorum has been established, is required to take action. Election of officers and directors requires a majority vote. Election of delegates, youth representatives and alternates requires a plurality vote. Absentee and proxy voting are not permitted.

**Section B. Board Meeting**

The board shall meet at least quarterly. Special meetings may be held upon the request of any board member if a majority of the board approves.

- 1. **Notice.** Written notice for all regular and special meetings shall be forwarded to the board at least 15 days prior to the meeting.
- 2. **Quorum.** Sixteen (16) members constitute a quorum.
- 3. **Action.** A majority vote of those officers and directors present and voting, at a properly noticed meeting, when a quorum has been established, is required to take action. Absentee and proxy voting are not permitted.
- 4. **Action(s) Without a Meeting.** Actions that are deemed necessary to conduct business/operations of the association may be taken outside of a Board meeting by use of mail, e-mail or teleconferencing. This type of action must be permissible by state law



and approved by the membership/Youth Representatives and the Board. The Southern Nevada USBC Association does allow the Board to vote via mail, e-mail, or teleconference.

### **Section C. Parliamentary Procedure**

The most recent edition of *Robert's Rules of Order Newly Revised* governs all meetings.

## **Article VIII Committees**

### **Section A. Standing Committees**

The association shall have the following Standing Committees: Nominating, Audit/Finance and Youth.

1. **Nominating Committee.** The committee reviews candidates and prepares slates for adult board, delegates representing adult membership and alternate positions. The committee will prepare slates for the Youth Representatives/alternates based on the recommendation of the Youth Committee. The committee publicizes criteria and procedures for the elected positions (see the SNUSBC Association Operations Manual for composition of Nominating Committee).
2. **Audit/Finance Committee.** The committee is responsible for reviewing and monitoring the annual budget and other financial matters.
3. **Youth Committee.** The Youth Committee is responsible for monitoring, promoting, reviewing and recommending youth programs conducted by the association.
  - a. Developing eligibility requirements for board members representing the youth.
  - b. Developing eligibility requirements for the Youth Committee, subject to approval of the board of directors.
  - c. Recommending youth dues, to be approved by the board.

### **Section B. Other Committees**

The president may establish other committees, with board approval.

## **Article IX Delegates, Youth Representatives and Alternates**

### **Section A. USBC Annual Meeting**

Adult delegates and adult alternates are elected by plurality vote of those adult members present and voting.

## **Section B. State Annual Meeting**

1. Delegates and alternates representing adults are elected by plurality vote of those adult members present and voting.
2. Youth Representatives and alternates are elected by plurality vote of those local Youth Representatives present and voting.

## **Section C. Eligibility**

1. **USBC Annual Meeting.** Delegates and Alternates must be:
  - a. Elected by adult members.
  - b. At least 18 years of age.
  - c. A USBC member in good standing of the association at the time of election and throughout their term.

If a member is elected to represent more than one association at the same meeting, the first election shall stand and any succeeding election shall be declared null and void.

2. **State Annual Meeting.** Nominees must be:
  - a. Elected by adult members or Youth Representatives.
  - b. At least 14 years of age.
  - c. A USBC member in good standing of the association at the time of election and throughout their term.

If a member is elected to represent more than one association at the same meeting, the first election shall stand and any succeeding election shall be declared null and void.

A local association is not eligible to send delegates/Youth Representatives if it is declared delinquent or USBC has revoked its charter.

## **Section D. Election**

Adult delegates, Youth Representatives and alternates serve for one (1) year beginning August 1 and are elected by:

1. A slate provided by the Nominating Committee.
2. Nominations from the floor. Qualifications must be submitted to the Nominating Committee.
3. Plurality vote. The election shall be by ballot, except that a voice vote may be taken when the number of candidates does not exceed the number of positions to be filled.
4. Alternates shall serve in order of their election.

The election is to be held in compliance with the USBC or State Annual Meeting requirements.

### **Section E. Vacancies**

Vacancies are filled for the unexpired portion of each term as follows:

1. If elected by adult members, vacancies are filled by the alternates in the order in which they were elected. If a vacancy still exists, the president fills the vacant position by appointment.
2. If elected by the Youth Representatives, vacancies are filled by the alternates in the order in which they were elected. If a vacancy still exists, the President fills the vacant position by appointment, with input from the Youth Committee. The appointee must also meet the same eligibility requirements as elected positions.

## **Article X Amendments**

### **Section A. Procedure**

Any member of the association may submit proposed amendments to these bylaws. The local association bylaws may be amended at any membership meeting by a two-thirds vote of the members/Youth Representatives present and voting. The amendments must be:

1. Submitted in writing to the Association Manager or President.
2. Submitted at least 90 days prior to the membership meeting then the association will consider the proposal.

### **Section B. Changes in Dues**

1. **Adult Dues.** Forward a notice to each league secretary at least 15 days prior to the meeting at which the proposed change is considered. The notice must:
  - a. Be in writing.
  - b. Specify the amount of the change.
  - c. Specify the reason for the change.
2. **Youth Dues.** Changes in dues are adopted by the board, based on recommendations of the Youth Committee.

Notification of any adopted change in dues and the reason for the change will be forwarded, in writing, to each league secretary and youth league official.

**Section C. Effective Date**

All amendments are effective August 1 following adoption, unless otherwise specified when adopted.

**Article XI  
Fiscal Year**

The fiscal year of this association is August 1 through July 31.

**Article XII  
Indemnification**

Directors, officers, and other authorized volunteers, employees or agents shall be indemnified against claims for personal and individual liability arising in connection with their positions or service on behalf of this association to the full extent permitted by law.

*The bylaws were approved at the General Membership meeting held on June 26, 2005. The last change to the bylaws regarding dues (Article IV) was approved by the board at the July 20, 2014 General Membership Meeting.*